



Date: \_\_\_\_\_

Name: \_\_\_\_\_

Member Number: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

To Whom It May Concern:

The following are instructions for my Certificate of Deposit # \_\_\_\_\_ that is due on \_\_\_\_\_.

**Surrender to:**

- 01 savings
- 03 savings
- 07 savings
- 05 super saver
- 75 checking
- check dispersed

**Partial Surrender** (please indicate amount)

- \$ \_\_\_\_\_ to 01 savings
- \$ \_\_\_\_\_ to 03 savings
- \$ \_\_\_\_\_ to 07 savings
- \$ \_\_\_\_\_ to 05 super saver
- \$ \_\_\_\_\_ to 75 checking
- \$ \_\_\_\_\_ to check dispersed

**Add-on**

- \$ \_\_\_\_\_ from 01
- \$ \_\_\_\_\_ from 03
- \$ \_\_\_\_\_ from 07
- \$ \_\_\_\_\_ from 05
- \$ \_\_\_\_\_ from 75
- \$ \_\_\_\_\_ check enclosed

**Term Change**

- change to 6 months
- change to 1 year
- change to 2 year
- change to 3 year
- change to 5 year

**Signature:** \_\_\_\_\_

(void without signature)